



# CHARLOTTE TUBBS



B.A. Fashion Design (3.47 GPA)

Kent State University

Online Portfolio: <https://www.charlottetubbs.com>

## CONTACT

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Portfolio Website:

Charlottetubbs.com

## EDUCATION

B.A. Fashion Design

Kent State University

2016-2020

Kent State University

NYC Studio

Aug 2018-Dec 2018

Kent State University

Florence, Italy

Jan 2019-May 2019

## SKILLS

Adobe Illustrator

Adobe Photoshop

Adobe InDesign

Microsoft Office

Flat sketching

Hand drawing

Pattern Making

Garment Construction

Kaledo Print

Flats and CADS

Tech Packs

Design and Trend research

## EXPERIENCE

### FREELANCE FASHION DESIGN ASSISTANT

*Grey State Apparel* | NYC, New York | May 2019-Aug 2019

Feb 2020-Present

- Created tech packs using Microsoft Excel
- Created and updated line sheets
- Designed and modified print and stripe patterns
- Designed embroidery artwork for garments
- Created technical measurement and placement measurement pages for prints and embroideries to be sent to vendor
- Created flats and CADS of garments
- Created measurement call outs of details on garments for tech packs

### FASHION DESIGN INTERN

*Grey State Apparel* | NYC, New York | Aug 2018-Dec 2018

- Created flats and cads using adobe Illustrator
- Organized and helped select fabrics and colors for collections
- Created banners and layouts for website
- Shopped for fabric, trims, and notions in New York City's garment district

### SALES ASSOCIATE

*Carter's* | Chantilly, Virginia | Dec 2019-Jan 2020

- Assisted high number of customers over the holiday season

*Gymboree* | Fairfax, Virginia | May 2018-Aug 2018

- Facilitated purchases, over the phone orders, and returns
- Assisted customers
- Kept the store orderly and clean

## AWARDS

Medline Design Challenge 3rd place winner

Nov 2019

- Worked in a group of three to design face masks and medical gowns

Neighborhood and Community Services of Fairfax, VA

Volunteer Gold Star Award

April 29, 2017

- Earned for volunteer work at the Herndon Senior Center from 2012-2017